

Minutes of Georges P. Vanier / Routhier Joint School Council Meeting
Tuesday, November 12, 2019
École Routhier

Present:

Alyssa Pollard	Taryn Aucoin	Diane Benoit
Alex Brochu	Karin Scholl	Lynn Skrepnek
Melissa Portelance	Carolyn Giroux	Monique Dubrule
Wendy Tokarz	Casey Rochon (7:20 pm)	Karen Benoit (7:30 pm)
Tara Lea		

1. Welcome

Chairperson Alyssa Pollard called the meeting to order at 7:02 PM.

2. Review/Approval of the Agenda

2 items were added to the agenda. School Council Member Engagement Opportunity was added to Old Business Item A and School Bus Safety Letter was added to New Business as Item C.

Motion: Wendy Tokarz approved the agenda.

3. Review / Approval of the October 8, 2019 Minutes

Motion: Carolyn Giroux approved the minutes of the October 8, 2019 meeting.

4. Financial Reports

School Council Account Balances:

Georges P. Vanier	\$1032.40
École Routhier	\$ 756.28

5. Old Business

a. ASCA Meeting / Workshop / Member Engagement Opportunity

Regarding holding "How to Run A School Council" workshop, Karen Benoit has found out that there still will be no cost to having a workshop. There was discussion on having a workshop in person or having one by teleconference. It was decided to try to hold a workshop by teleconference preferably on Monday November 25th, 2019 with a second choice being on Tuesday, December 10, 2019.

ASCA School Council Online Member Engagement Opportunity – This discussion is being held online Saturday, November 23, 2019 from 1:00-4:00 PM. Groups or Individuals are able to participate. Alyssa will try to take part. Tara will not be able to. The Invitation will be forwarded on to all council members. We will also forward the information on to the schools to send out to all parents and post online.

b. Georges P. Vanier Handbook

There were a few questions about the Replacement of Parent Teacher Interviews with Engagement Opportunities. One trustee and one parent had received questions and comments from other parents regarding this topic. One of those questions was “How are parents supposed to meet all of their kids teachers?” The answer was at most engagement opportunities teachers are mandated to attend. It was also reiterated that teachers are willing and able to make arrangement to meet or to discuss questions or concerns about each students’ progress at any time. There was also discussion regarding Maplewood and how to access it. Parents can contact the school office and they will be given a password to access it.

c. Georges P. Vanier Co Chair Nomination

There were no nominations received for Co-Chair therefore it was tabled to the next meeting.

6. School Reports

a. École Routhier

- Reading tests are ongoing until the end of the month
- Maternelle Eye Screen test is going on
- Ravena Danja has been hired as an Occupational Therapist for the school
- Thanks to the parents Alyssa Pollard, Carolyn Giroux and Casey Rochon who helped out with analyzing data for the school.
- Henri Valiquette has been hired as a half time wellness coach for the school and Mrs. Dubrule will continue half time as well.
- Work on the commercial kitchen will start tomorrow
- Nov 5 – Air Monitoring Presentation for Grade 5
- Nov 6 – Picture retakes
- Teachers from Routhier attended a conference in Quebec
- Report Cards will be sent out on the 18th by email
- Parent Teacher Interviews will be on the 19th and 21st from 5-7pm
- French Book Fair at Ecole Heritage on November 25-28th
- November 29 is a PD day
- Ecole Routhier Report to the Board is December 11
- Christmas concerts
 - French – December 17 at 7pm
 - English – December 18 at 7pm
- Christmas Activities will be held the last 2 days before Christmas Break

b. Georges P. Vanier

- Coins for change will be kicking off
- Nov 1-2 - JH Volleyball Zones (The Boys won Gold)
- Nov 4- Basketball practices started
- Nov 5- Gr. 9 No Stone Left Alone – 6 cemeteries

- Nov 6-Lodge Teaching with Keith Laboucan
- Nov 7- Remembrance Day Ceremony
- Nov 8- GPRC student for a day – was cancelled due to weather
- Nov 15-16- Hosting SH Boys Volleyball Zones
- Nov 18-22 Metis week
- Nov 20- Lodge Teaching with Keith Laboucan
- Nov 25-28 - Wellness week
- Nov 28 - Science in Motion
- Dec 11 - Christmas Carol Trip
- Dec 12- Christmas Concert
- Dec 20 – Christmas Activities and Christmas Dinner

c. Trustee Report

Karin Scholl

- Went to the Public School Board Association Fall General Meeting October 16-18
- Will go to The Alberta School Board Association Fall General Meeting November 17-19
- Policy Reviews are ongoing
- Reports to the Board are set to begin next week
- On November 20th a Special Budget meeting will be held with a board meeting to follow.
- There will be a Community Engagement Session with Sucker Creek

Lynn Skrepnek

- The Alberta Government is reviewing the Tobacco and Smoking Legislation for the province. There is an online survey that is open until November 29 that people can fill out on the topic. They would like to include vaping in the legislation.
- HPSPD is not sure if there will be any cuts in the budget until after their meeting
- MLA Todd Loewen was at the McLennan Library Nov 12 (today)
- HPSPD will hold their regular board meeting next week

7. New Business

a. School Council Meeting Days

Alyssa has heard from some parents that they are not make a meeting on Tuesday, but would be interested in attending meetings if it was on a different day. Alyssa proposed that we try a meeting on a Monday in January to see if we can increase the number of parents that can attend, therefore the date was reset for Monday, Jan 13, 2020.

It was also suggested that meeting notices, agenda and minutes be out approximately a week before so that people can plan and that may increase attendance.

b. How to access funds through School Generated Funds

School Council received an Introductory School Year letter from HPSPD. One item detailed was how to claim an expense through School Generated funds.

To access the operating funds through the School Generated Funds (SGF):

1. Individual seeking reimbursement brings bill/receipt to school council meeting.
2. School council makes a motion that is recorded in the meeting minutes.
3. School Council Secretary presents a Payment Requisition (attached) to the school Principal.
 - a. Receipt/bill and the minutes containing the motion for payment must be attached
4. School Principal signs the Payment Requisition and forwards to the Learning Support Centre (LSC) for payment.
5. Within approximately 10 days of the requisition's arrival at LSC, a cheque is issued by High Prairie School Division.
6. At the end of the school year, school council provides a financial report of SGF spending.

c. School Bus Safety Letter Reply

In reviewing the reply from HPSD, School Council discussed the letter and some of the Recommendations put forth by the third party reviewer Mr. Ken MacLean. There were concerns about time it took to receive communication back from HPSD, and how and to whom updates and the results were and were not communicated to. Alex will receive a scanned copy of the letter and will bring it back to the parents concerned. Trustee Karin Scholl made a note to bring it up communication concerns to High Prairie School Division.

8. Next Meeting / Adjournment

The next meeting will be held the same time as the “How to Run A School Council Workshop”. The first choice of date would be Monday November 25 and second choice would be Tuesday December 10.

Alyssa Pollard adjourned the meeting at 7:47 PM.